

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2015/16

REGULAR ITEM:

- **Executive Committee Forward Plan**
- **Overview and Scrutiny Committee Work Programme 2015/16**

Addition to 19 January 2016

- Syrian Refugee Motion – Referred by Council.
- Gloucestershire Joint Waste Committee Action Plan – supersedes the Annual Waste and Recycling Plan due to be considered at the meeting on 1 December 2015.

Deletion from 19 January 2016

- Health and Wellbeing Strategy Monitoring Report – Moved to 12 April 2016

Committee Date: 23 February 2016

| Agenda Item | Overview of Agenda Item | Lead Officer | Has agenda item previously been deferred? Details and date of deferment required |
|--|--|--|---|
| Citizens' Advice Bureau Presentation | Annual presentation – to ensure that the work carried out within the Borough provides value for money. | Julie Wood, Development Services Group Manager | No. |
| Performance Management – Quarter – Quarter 3 2015/16 | Quarterly report – to review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee. | Graeme Simpson, Corporate Services Group Manager. | No. |
| Environment Management Action Plan | To consider the Environment Management Action Plan which includes details of climate change, as requested by the Committee at its meeting on 20 October 2015. | Val Garside, Environmental and Housing Services Group Manager. | No. |

NB Changes since the last meeting highlighted in bold.

Committee Date: 23 February 2016

| Agenda Item | Overview of Agenda Item | Lead Officer | Has agenda item previously been deferred? Details and date of deferment required |
|--|--|---|---|
| Review of the Effectiveness of the Overview and Scrutiny Committee | To consider an action plan arising from a proposed Review of Effectiveness workshop. | Graeme Simpson, Corporate Services Group Manager. | No. |
| Review of Customer Services Strategy. | To consider the findings of the Overview and Scrutiny Committee workshop held on 11 January and to provide feedback to the Executive Committee. | Graeme Simpson, Corporate Services Group Manager. | No. |
| Disabled Facilities Grants Review Report | To adopt the Disabled Facilities Grants Review Report and to refer it for consideration by the Executive Committee at its meeting on 6 April 2016. | David Steels, Environmental Health Manager. | No. |
| Annual Review of the Effectiveness of the Council's Involvement in the Gloucestershire Health and Care Overview and Scrutiny Committee | To consider whether to authorise payment of the Council's contribution to the running costs for the forthcoming year. | Graeme Simpson, Corporate Services Group Manager. | No. |

NB Changes since the last meeting highlighted in bold.

| Committee Date: 12 April 2016 | | | |
|--|---|--|---|
| Agenda Item | Overview of Agenda Item | Lead Officer | Has agenda item previously been deferred? Details and date of deferment required |
| Revenues and Benefits Improvement Project | To consider - 12 month update on improvements made as a result of the systems thinking review in Revenues and Benefits, as requested by the Committee at the meeting on 7 April 2015. | Richard Horton, Revenues and Benefits Group Manager. | No. |
| Scrutiny of the Community Safety Partnership | To consider - six month update. | Val Garside, Environmental and Housing Services Group Manager. | No. |
| Overview and Scrutiny Committee Work Programme 2016/17 | To approve the Overview and Scrutiny Committee Work Programme for the forthcoming year. | Graeme Simpson, Corporate Services Group Manager. | No. |
| Annual Overview and Scrutiny Report 2015/16 | To approve the annual report as required by the Council's Constitution to ensure that the activities of the Overview and Scrutiny Committee are promoted both internally and publicly to reinforce transparency and accountability in the democratic process. | Graeme Simpson, Corporate Services Group Manager. | No. |
| Complaints Report | To consider - six month update. | Graeme Simpson, Corporate Services Group Manager. | No. |

NB Changes since the last meeting highlighted in bold.

| Committee Date: 12 April 2016 | | | |
|--|---|--|---|
| Agenda Item | Overview of Agenda Item | Lead Officer | Has agenda item previously been deferred? Details and date of deferment required |
| Gloucestershire Families First Update | To consider - six month update. | Val Garside, Environmental and Housing Services Group Manager. | No. |
| Review of Ubico | To consider - 12 month update following the transfer of waste services in April 2014, as requested by the Committee at its meeting on 7 April 2015. | Val Garside, Environmental and Housing Services Group Manager. | No. |
| Flood Risk Management Group Monitoring Report and Terms of Reference | Quarterly monitoring report and approval of Terms of Reference and action plan for 2016/17 for referral to the Executive Committee. | David Steels, Environmental Health Manager. | No. |
| Health and Wellbeing Strategy Monitoring Report | To consider progress against the action plan. | Andy Sanders, Economic and Community Development Manager. | Yes – Moved from 19 January 2016 on the basis that the current Strategy comes to an end in March 2016. |

| PENDING ITEMS | | |
|---|--|---------------------|
| Agenda Item | Overview of Agenda Item | Lead Officer |
| Healthwise Gloucestershire Presentation | Requested following the Gloucestershire Health and Care Overview and Scrutiny Committee Update on 20 October 2015. | |

NB Changes since the last meeting highlighted in bold.